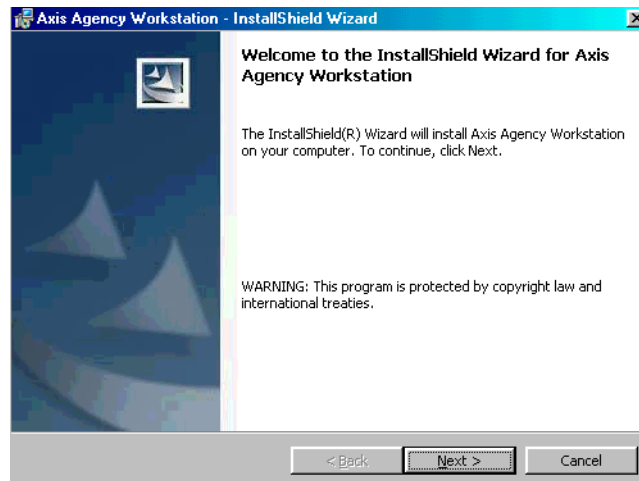


Axis Agency Update v7.00.0020

Installation Instructions

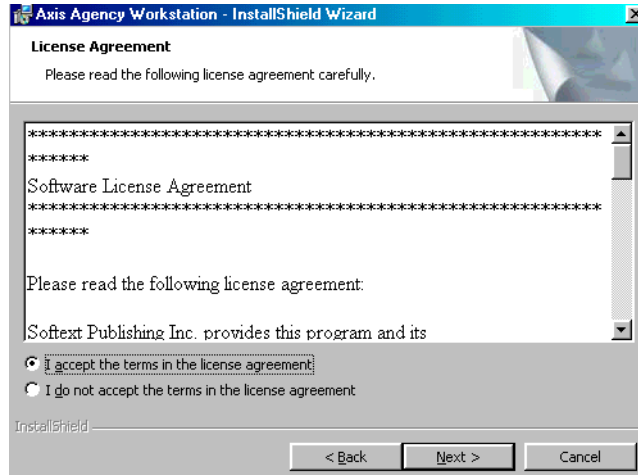
These Installation Instructions will step you through the process of installing the update for the Axis Agency software. Please read and follow the instructions **carefully** to ensure a successful installation of the update. This update must be installed on each computer where the Axis Agency program resides.

1. Before installing the update make sure that all instances of the Axis software have been shut down.
2. Locate the file that you just downloaded from our website, and unzip the file using Winzip, to your Axis Agency program directory.
3. Using Windows Explorer open your Axis Agency program directory and double-click on the setup.exe located there.

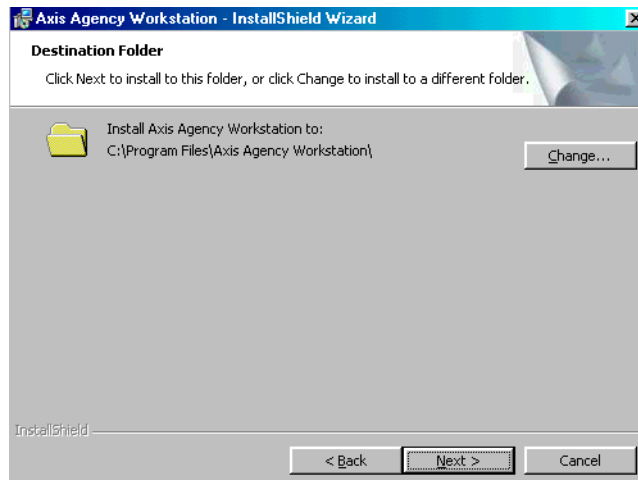


*This screen may state that you are installing the **Axis Agency Workstation Update**, this is correct and the installation can be completed on either the Workstation or the Server edition of the software.*

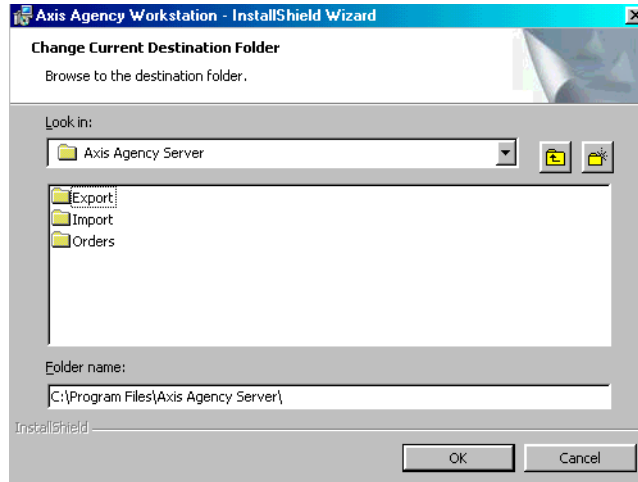
4. Click on Next.



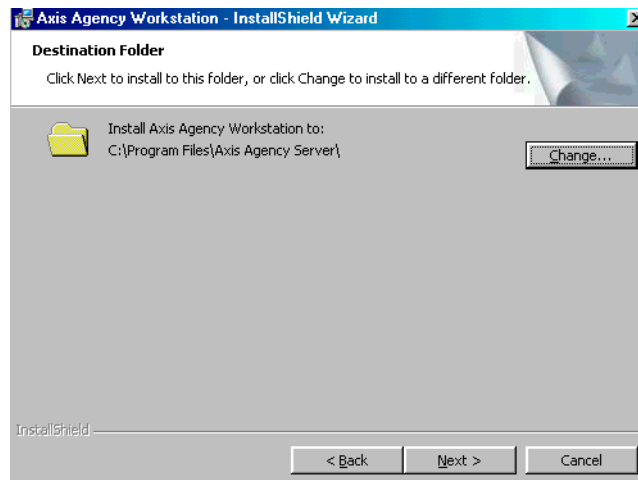
5. Check 'I accept the terms in the license agreement' and then click Next.



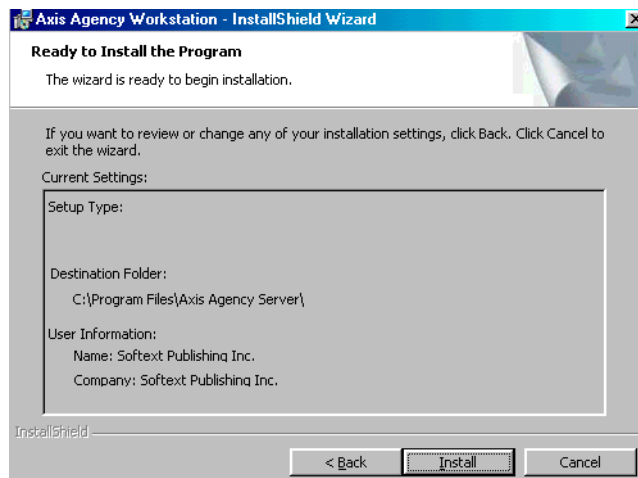
6. ** Click on the Change button to direct the installation to the Axis Agency program directory.



7. Click on the folder lookup button to locate your Axis Agency program directory, (this could be either Axis Agency Workstation or Axis Agency Server). **Be sure to direct the installation to the directory location of your Axis Agency program.** Click on Ok.



8. Click on Next.



9. Click on Install.

10. Click on Finish.

The following instructions must be completed on a single workstation to complete the installation of the update:

1. Make sure everyone has logged out of the Axis Agency program.

2. Open the Axis Agency program directory.

3. Double-click on the spec_scripts.exe.

4. Click on the green arrow.

5. Double-click on the *Default Maturity Text Field and Text.sql*.

You have now completed the installation of the Axis Agency Update.